



## E-mail/Texting Disclaimer

Communication by email and/or text messaging to individuals served by CMHA Waterloo Wellington (WW) receiving mental health or developmental services is not an ideal mode of communication and is not recommended by CMHA WW and provincial privacy guidelines.

It is a well known fact that email communication and cell phone transmissions are not secure against interception by unauthorized third parties and as part of the transmission process, a message may be copied to servers operated by third parties while in transit.

However, if any of the following barriers and/or risk to service applies, and you have received this e-mail disclaimer, need to know information may be communicated via email when:

- All other methods of communication, telephone, mail are not possible and/or will impede urgent and/or needed services.
- There is a need to receive/send communications such as appointment times, etc.
- There is any risk situation whereby any other forms of communication will cause harm to self and/or others.

By accepting this disclaimer CMHA WW assumes that you have been made aware that:

CMHA WW does not accept legal liability arising from this email/texting communication that may be accidentally forwarded to an unauthorized person, and/or resent to any other unauthorized person(s).

I am aware that the CMHA WW employee to whom I exchange emails/texting with will delete the information immediately once transaction is noted.

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