

**Present:** David Pell, President  
Anthony DiCaita, Secretary-Treasurer  
Dana Hardy, Board Member  
Jibran Khokhar, Board Member  
Julie Nicholls, Board Member  
Irene Thompson, Board Member

Helen Fishburn, CEO  
Anna Tersigni Phelan, Director Quality & Risk  
and Chief Privacy Officer  
Meredith Gardiner, Director of Services  
Jeffery Stanlick, Acting Director of Services

Katharina Markowiak, Vice-President  
Lynda Davenport, Board Member  
Somkene Igboanugo, New Professional on Board  
Laura McNeilly, Board Member  
Stacey Rous, Board Member

Heather Eddy, Director People & Culture  
Barbara Farrell, Director of Finance & Decision Support  
Alison DeMuy, Director Strategy & Innovation  
Krista Sibbilin, Director of Services  
**Recorder:** Heather Snider, Team Lead, Administration

**Regrets:** Donnamarie Dunk, Board Member

**Guests:** Camille Quenneville, CEO CMHA ON and Mike Feenstra, Branch Relations Lead CMHA ON

Agenda Item	Discussion and Actions
<p><b>Board Education Session</b></p>	<p>Helen introduced Camille Quenneville, CEO CMHA ON and Mike Feenstra, Branch Relations Lead CMHA ON.</p> <p>Camille presented on the <a href="#">CMHA ON Branch/Division Agreement</a>, including the proposed revisions. The Agreement acts as Ontario Division’s legal contract with branches and will be in place for three years. At present, 20 branches have adopted the CMHA ON Agreement. A subcommittee of branch EDs worked on the revisions.</p> <p>The Executive Leadership Network meets quarterly is developing a Collaboration Agreement to:</p> <ul style="list-style-type: none"> <li>• provide guidance around expectations of all CMHA ON EDs and CEOs</li> <li>• provide a mentor to new EDs/CEOs</li> <li>• demonstrate what the Ontario Division can provide to each of its colleagues</li> </ul> <p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Each branch Board reviews Agreement, leading to sign off</li> <li>• Special meeting of Executive Leadership Network</li> <li>• Goes to CMHA ON Board for final sign off</li> </ul> <p><b>Questions &amp; Discussion</b></p> <p>The Ontario Division has an Agreement with the National Office, which is also under revision. There are no changes to the Branch/Division Agreement anticipated in light of the National process; they are distinct processes.</p> <p>CMHA ON is in discussions around formalizing the Governance College and sharing the series across CMHA nationally and across the community sector.</p> <p>The potential for integration of Ontario Health Team (OHT) partner agencies has been lessening, and this poses no risk to our standing as a CMHA branch. The main purpose of OHTs is to create a seamless healthcare experience for people using the healthcare system.</p>

<b>Agenda Item</b>	<b>Discussion and Actions</b>
<b>Welcome, Land Acknowledgement &amp; Call to Order</b>	David welcomed Board members and shared a land acknowledgement.
<b>Declarations of Conflict</b>	None declared.
<b>1.0 In Camera Session</b>  6:10 pm – 7:25 pm	<p>It was duly <b>MOVED</b> and <b>SECONDED</b> that the Board move into camera (Stacey Rous, Kathy Markowiak). <b>CARRIED.</b> (6:10 pm)</p> <ul style="list-style-type: none"> <li>• Colliers presentation and discussion re: Woolwich Building (Children’s Mental Health Services) project plan and financials.</li> </ul> <p>It was duly <b>MOVED</b> and <b>SECONDED</b> that the Board move out of camera (Dana Hardy, Julie Nicholls). <b>CARRIED.</b></p>
<b>2.0 Approval of Consent Agenda</b>	<p>It was duly <b>MOVED</b> and <b>SECONDED</b> that the consent agenda be approved (Jibran Khokhar, Stacey Rous). <b>CARRIED.</b></p> <p>It was duly <b>MOVED</b> and <b>SECONDED</b> to approve the March 25, 2021 CMHA WW Board minutes (Jibran Khokhar, Stacey Rous). <b>CARRIED.</b></p>
<b>3.0 SGS Cambridge Integration of Services</b>	<p>The Board approved, via email, the following motion on April 26, 2021:</p> <p>CMHA Waterloo Wellington will accept the voluntary transfer of resources from Cambridge Memorial Hospital for the Specialized Geriatric Services Program to be complete by June 30, 2021.</p>
<b>4.0 Governance Committee Report</b>	<p>Irene Thompson, Governance Committee Chair, presented the Governance Committee report.</p> <p><b>2021-22 Board Recruitment Update</b></p> <p>We are conducting recruitment streams for Board Members and Board Committee Members. Emmi Perkins, G&amp;A OHT Transformation Lead, will participate in the interview process. Committee Chairs are also invited to participate in the application review and interview process.</p> <p><b>Community Committee Membership Policy</b></p> <p>The Board reviewed the <i>Community Committee Membership</i> policy, which includes the following statements:</p> <ul style="list-style-type: none"> <li>• Standing Committees will always be chaired by a Board member and will include a majority of Board members.</li> <li>• A majority of Board members should be present at each meeting (e.g., for voting).</li> </ul> <p>It was duly <b>MOVED</b> and <b>SECONDED</b> that the Community Committee Membership policy be approved (Lynda Davenport, Jibran Khokhar). <b>CARRIED.</b></p> <p><b>Committee Performance Review Tool</b></p> <p>We have deferred developing this tool to the following Board year.</p>

Agenda Item	Discussion and Actions
<p><b>5.0 Helen’s Update and Q&amp;A</b></p>	<p>Helen highlighted the following items from her Board report:</p> <ul style="list-style-type: none"> <li>• COVID – The current situation continues to be very challenging. Locally we are seeing cases starting to decrease; however, hospital capacity continues to be strained due to the severity of illness and length of stay required.</li> <li>• Leadership Recruitment – we have had success hiring new Adult Services Leaders, and are interviewing next week for a Fund Development Manager.</li> <li>• Psychiatry waitlists continue to be high. These challenges are being seen across the system. We are actively recruiting for physicians to join our team based care model.</li> <li>• Mental Health week begins May 3. CMHA WW will be doing lots of media, and is hosting numerous webinars including a Finding the Balance webinar.</li> <li>• Guelph &amp; Area OHT has paused all work that is not specific to the third wave.</li> </ul> <p>The Board discussed the mental health &amp; addictions “parallel pandemic.” Helen addressed this when meeting with PM Trudeau recently, who also acknowledged this issue. This offers an opportunity for advocacy, and social determinants of health need to be included in that lens with regards to those most affected by the trauma of the pandemic.</p>
<p><b>6.0 Closing and Debrief</b></p>	<p>It was duly <b>MOVED</b> and <b>SECONDED</b> to adjourn the meeting (Julie Nicholls, Jibrán Khokhar). <b>CARRIED.</b></p> <p>The meeting was adjourned at 8:07 pm.</p>



David Pell  
President



Anthony DiCaia  
Secretary-Treasurer