

# Minutes

## Family Advisory Council

July 15, 2019

CMHA Guelph

Present: Linda, Holly, Kate, Angela, Teresa, Wanda, Sonya, Josh, Jayne, Barb, Katrina

Absent: Eva, Susan

Recorder: Katrina

Agenda Item	Discussion & Action Items (including responsible person)
1. Welcome and Introduction	
2. Request to take minutes	Katrina volunteered. Moving forward the minute taking duty will rotate.
3. Approval of Minutes	Josh and Jane
4. Invitation to Ethics	The Ethics Committee is inviting staff, physicians, clients and families to review two ethical dilemmas. It is on July 29 <sup>th</sup> from 12pm-2pm. Lunch will be provided. Email Amanda at <a href="mailto:afarrell@cmhaww.ca">afarrell@cmhaww.ca</a> to RSVP. We reviewed the topics, how to register. Angela will follow up with Anna to see if people can provide feedback outside of the meeting.
5. Update on Working Group	There will be a doodle poll sent out to set a regular meeting schedule. Holly provided an overview of the work that is being done.
6. Communications Plan for September	Communication plan outwardly to CMHA staff Holly will be meeting Megan to discuss how to make this happen This could be a print document, a poster, representation at meetings Ideas: Meet and Greet? Video? Visit at Service Meeting? All Staff?

<p>7. Review of Leadership Presentation</p>	<p>Holly reviewed the presentation from that will be presentation to leadership. The presentation is attached.</p> <ul style="list-style-type: none"> <li>- Potential to take benchmark survey data and then evaluate it</li> </ul> <p>Katrina to loop back with the FACT team in Kitchener to find out what their definition is for Family.</p>
<p>8. Plan for Service Education at Meetings</p>	<p>Each service at CMHA comes in to present about what they do and for who. Megan to come out September meeting, perhaps FACT could come in November to share the Family Engagement model they developed.</p> <p>Speakers Bureau: Barb, Linda, Jayne, Josh, Teresa, Wanda, Holly, Kate</p> <p>Approval by council</p>
<p>9. Mechanism for getting information out to the Community</p>	<p>Lots of discussion about potential for communications – internal and external</p> <p>Mental Health Promotion in hospitals, funeral homes, bathrooms at restaurant</p>
<p>10. Reflection and Closing</p>	<p>Sept 16<sup>th</sup> @ Blue Springs</p> <p>Teresa to talk meeting minutes</p> <p>Megan will be coming to the next meeting</p> <p>Here 24/7 Posters – Angela will bring a stack of posters for people to hang up</p>