



MINUTES
BOARD OF DIRECTORS OF
CMHA WW
JANUARY 25TH, 2018

Present: Janet Kaufman, President
Krista Walford, Secretary-Treasurer
Donna Marie Dunk, Board Member
Katharina Markowiak, Board Member
Dian Shannon, Board Member
Fred Wagner, Executive Director
Helen Fishburn, Senior Director of Services & System Transformation
Heather Eddy, Senior Director People, Culture & Quality
Tim Lewis, Senior Director Finance & Organizational Performance

Mary Kriksic, Vice-President
Lynda Davenport, Board Member
Patrick Fradley-Davis, Board Member
David Pell, Board Member
Lyndsey Thomson, Professionals on Board

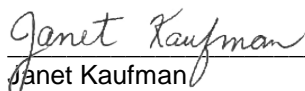
Absent: Peter Kastner, Board Member (with prior notification); Craig Dieterle, Board Member (with prior notification); Jacqueline Marshall, Board Member (with prior notification); Alison DeMuy, Director of Strategy & Innovation (with prior notification)

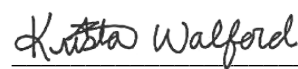
Recorder: Minerva Sánchez Rudman, Senior Executive Assistant

Welcome and Introductions	
Call to Order	
Declarations of Conflict	None declared
Approval of Consent Agenda	It was MOVED BY: Lynda Davenport THAT the consent agenda be approved. SECONDED BY: Patrick Fradley-Davis. CARRIED.
Proposed Board Policies	It was MOVED BY: Lynda Davenport THAT the Board approve the Board Member Attendance Policy as presented. SECONDED BY: Krista Walford. CARRIED. It was MOVED BY: Katharina Markowiak THAT the Board approve the Board Annual Goals & Work plan Policy as presented. SECONDED BY: Dian Shannon. CARRIED.
Resources Committee Report	Krista noted that the financial reports and detail were distributed in advance of the meeting. Highlights of the discussion: <ul style="list-style-type: none"> - The Community Annual Plan Submission (CAPS) was reviewed. - Vacancy trends for the previous 3 years have been reviewed and adjustments to the 18/19 CAPS budget have been made accordingly. - In light of past surpluses, the WWLHIN has requested an increase to service targets that amount to an additional \$500,000 of service. An agreement between the CMHA WW Board and the WWLHIN Board will be signed via a Performance Improvement Plan to formalize the increase in service targets. <p>Tim clarified that the housing budget as distributed incorrectly shows a reduction in funding. The correct amount is \$473,704 with the reduction of one unit within the homelessness program.</p>

	<p>It was MOVED BY: Krista Walford THAT the Resources Committee report be accepted. SECONDED BY: Molly Kriksic. CARRIED.</p> <p>It was MOVED BY: Krista Walford THAT the Board approve the Community Accountability Plan Submission to the WWLHIN. SECONDED BY: Donnamarie Dunk. CARRIED.</p> <p>It was MOVED BY: Krista Walford THAT the Board approve the Housing Budget with a revision to reflect a total of \$473,704. SECONDED BY: Dian Shannon. CARRIED.</p>
<p><u>Strategic/Generative Discussion</u></p>	
<p>MCYS Core Services and Community Mental Health Reports</p>	<p>Helen provided an overview of the Moving on Mental Health (MOMH) progress report that must be submitted to MCYS by January 31, 2018.</p> <p>Highlights of the presentation included:</p> <ul style="list-style-type: none"> - Priorities for Wellington-Dufferin are aligned with the MOMH provincial priorities and include the expansion of Here4Kids, partnering with addictions services, ending wait times for core services, partnering with indigenous and francophone communities and implementing family and youth engagement initiatives. - Consultants have been engaged (Overlap and Taylor Newberry) to map the journey of clients through the mental health system in support of an initiative entitled Ending Wait Times. - A variety of community partners comprise the MOMH Steering Committee including Francophone and Indigenous service providers. Organizations supporting refugees have been invited to participate but are not currently able to participate on a regular basis. <p>It was MOVED BY: Lynda Davenport THAT the Board approve the reports, as presented, for submission to MCYS. SECONDED BY: Krista Walford CARRIED.</p>
<p>Strategic Priorities</p>	<p>Fred provided a presentation on the proposed strategic priorities necessary for achieving the intended impact statement.</p> <p>Proposed strategic priorities include :</p> <ul style="list-style-type: none"> - Integrated team based care - Continuous quality improvement - Partnerships - Exceptional workplace - Revenue diversification <p>The role of alternative revenue in achieving the intended impact statement was highlighted.</p> <p>Next steps to include:</p> <ul style="list-style-type: none"> - completion of a detailed strategic plan with specific goals, objectives, deliverables and measurable indicators - preparation of a specific Revenue diversification plan with clearly defined priorities - completion of 18/19 Operating Plan with key initiatives aligned with strategic priorities and revenue diversification plan

	<p>Highlights of discussion:</p> <ul style="list-style-type: none"> - Will some services be discontinued that do not align with the impact statement? Fred noted that programs will be evaluated to ensure their alignment with the intended impact statement and CMHA WW's overall mandate. - The strategic priorities are generic, rather than goal oriented. Fred clarified that the full strategic plan will outline clear and specific goals, objectives, and metrics. - Description of the strategic priorities are not consistently action based. Fred clarified that the priorities are high level and are being presented as such for board support prior to doing more detailed work on the plan that will identify specific actions and deliverables. - Measurement of outcomes should be tied to the continuous quality improvement framework. Fred confirmed that measurable goals will be part of the CQI framework. <p>Board members expressed their support for the strategic priorities presented.</p>
Kitchener Waterloo Hub	<p>Fred provided an overview of the discussions that have taken place with community partners, Carizon & Lutherwood, to explore the concept of a service hub. This partnership would improve access to care and advance leading practices and research in mental health & addictions. This concept is currently in the exploratory phase to answer questions of viability and feasibility.</p> <p>Highlights of discussion:</p> <ul style="list-style-type: none"> - Positive feedback on the concept. How does this fit with strategic priorities? Fred identified the partnership and the proposed integrated service delivery model as aligning closely with the proposed strategic priorities. - A suggestion was made to consult with a leader who has created two successful hubs in Toronto. <p>Once more progress has been made on defining the concept, a meeting with board chairs will be organized.</p> <p>Board members expressed support for continuing the exploratory discussions on the hub concept.</p>
In Camera	It was MOVED BY: Patrick Fradley-Davis THAT we move in camera SECONDED BY: Molly Kriksic CARRIED.
Minutes of November 30 th , 2017	
Collective Agreement Board Mandate	
	It was MOVED BY: Patrick Fradley-Davis THAT we move out of camera. SECONDED BY: Lynda Davenport. CARRIED.
Adjournment	It was MOVED BY: Krista Walford THAT the meeting be adjourned SECONDED BY: Donnamarie Dunk CARRIED.


 Janet Kaufman
 President


 Krista Walford
 Secretary-Treasurer