



MINUTES
BOARD OF DIRECTORS OF
CMHA WW
NOVEMBER 24TH, 2016

Present: Janet Kaufman, Board President Molly Kriksic, Board Vice-President
 Craig Dieterle, Board Member (via phone) Lynda Davenport, Board Member
 Rebecca Dufour, Board Member (via phone, departed 8:15)
 Donnamarie Dunk, Board Member
 Patrick Fradley-Davis, Board Member Peter Kastner, Board Member
 Fred Wagner, Executive Director Helen Fishburn, Senior Director of Services
 Kate Reed, Service Director Don Roth, Director of Services
 Tom Everett, Director of Corporate Services & Finance

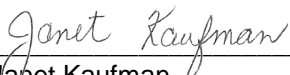
Absent: Jacqueline Marshall, Board Member (with prior notification), Krista Hall, Board Member (with prior notification), Dian Shannon, Board Member (with prior notification), Heather Eddy, Director of Human Resources & Organizational Performance (with prior notification), Meredith Gardiner, Acting Director of Services (with prior notification), Dianne Pittman, Chief of Psychiatry

Recorder: Minerva Sánchez Rudman, Senior Executive Assistant

Guests: Christine Brunt, Eating Disorders Clinician; Rachel, Service Recipient

Service Presentation – Eating Disorders Team	Rachel, a client of the Eating Disorder Program, shared her inspiring story of recovery.
Welcome and Introductions	
Call to Order	
Declarations of Conflict	None declared
Approval of Consent Agenda	It was MOVED BY: Donnamarie Dunk THAT the consent agenda be approved. SECONDED BY: Peter Kastner. CARRIED.
Resources Committee Report	<p>Craig provided a verbal report of the recent Resources Committee meeting. The committee has completed its annual review of the corporation’s insurance; no areas of concern were highlighted. The committee received the Statement of Account for Current Source Deductions for October 2016.</p> <p>Craig reviewed the October financial statements and September variance reports in detail and provided the following highlights:</p> <ul style="list-style-type: none"> • There is a positive variance of \$500,000, which is largely related to staff turnover and difficulty filling shifts in Here247 (Since April 1st, 500 shifts have gone unfilled). • Projects have been identified to utilize budget surplus with WWLHIN approval pending. • The Here 24/7 model is being reviewed to find ways to improve recruitment and retention and to keep shifts filled. • Monthly meetings to update the WWLHIN on CMHA WW’s financial status continue. The WWLHIN is pleased with CMHA WW’s ability to identify, track and monitor variances <p>Craig led discussion on how the board wished to have financial information presented. There is a preference for a narrative report along with a high level summary of financial numbers.</p> <p>It was MOVED BY: Craig Dieterle THAT the Resources Committee Report be received. SECONDED BY: Lynda Davenport. CARRIED.</p>

Strategic/Generative Discussion	
Primary Care/Health Equity	<p>Fred provided an overview of the concept of health equity which is a focus of the Ministry of Health and the LHINs. Decisions that CMHA makes regarding resource allocation need to be passed through a health equity lens. This is particularly important given that CMHA WW is a regional provider with a responsibility for delivering services in each of the 4 sub-LHIN regions.</p> <p>An update of activity and efforts in each sub-region was provided. The area of greatest concern is K-W given that services are fairly fragmented and few of the 200 physicians belong to a Family Health Team. This makes planning and delivering services highly problematic. Meetings are being held with K-W primary care providers to explore ways to enhance access to mental health services.</p> <p>Discussions are also underway to share a chief of psychiatry role among GRH, CMH and CMHWW which will help facilitate better regional planning for psychiatry access.</p>
Organizational Redesign 8:15pm	<p>Fred provided an update on the status of the organizational redesign project. A written report has been received identifying high level recommendations. The final report, expected by the end of December, will include greater detail on the implementation of identified recommendations.</p> <p>The senior leadership team participated in a planning session with Optimus to further develop the recommendations.</p> <p>The Board wishes to be apprised of any changes to the organizational structure that would have significant budget implications.</p> <p>Once received, Fred was asked to review the final report with Janet so a determination could be made as to the extent of Board consultation that may be required before recommendations are implemented. A special board meeting may need to be called early January.</p>
In Camera	It was MOVED BY: Patrick Fradley-Davis THAT we move in camera. SECONDED BY: Donnamarie Dunk. CARRIED.
Minutes of October 27 th , 2016	
Statement of Claim Update Peter excused himself from the meeting	
	It was MOVED BY: Donnamarie Dunk THAT we move out of camera. SECONDED BY: Patrick Fradley-Davis. CARRIED.
Adjournment	It was MOVED BY: Molly Kriksic THAT the meeting be adjourned SECONDED BY: Lynda Davenport CARRIED.


 Janet Kaufman
 President


 Craig Dieterle
 Secretary-Treasurer