



MINUTES
BOARD OF DIRECTORS OF
CMHA WWD
JUNE 23RD, 2016

Present: Janet Kaufman, Board President Molly Kriksic, Board Vice-President
 Craig Dieterle, Secretary-Treasurer Patrick Fradley-Davis, Board Member
 Donnamarie Dunk, Board Member Krista Hall, Board Member
 Jacqueline Marshall, Board Member Dian Shannon, Board Member
 Fred Wagner, Executive Director Helen Fishburn, Senior Director of Services
 Meredith Gardiner, Acting Director of Services Kate Reed, Director of Services
 Don Roth, Director of Services
 Heather Eddy, Director of Human Resources & Organizational Performance
 Tom Everett, Director of Corporate Services & Finance

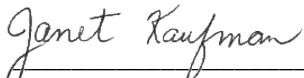
Absent: Rebecca Dufour, Board Member (with prior notification), Lynda Davenport, Board Member (with prior notification), Peter Kastner, Board Member (with prior notification)


Recorder: Minerva Sánchez Rudman

Via Teleconference

Welcome and Introductions	
Call to Order; Declarations of Conflict	None declared
Consent Agenda	It was MOVED BY: Jacqueline Marshall THAT the agenda be approved with the addition: <ul style="list-style-type: none"> • Executive Director Goals • Organizational Redesign • Social Innovation Following the Operating Plan and the removal: Election of the Officers. SECONDED BY: Jacqueline Marshall. CARRIED.
WWLHIN Declaration of Compliance	It was MOVED BY: Donnamarie Dunk THAT based on the ED's report and assurances, the Board authorizes the Chair/President to sign the Declaration of Compliance verifying that CMHA WWD has complied with the stipulations described therein. SECONDED BY: Molly Kriksic. CARRIED.
Yearly Bingo Report	Tom indicated that guidelines related to the Bingo agreement stipulate that any funding received needs to be spent locally and is currently being utilized to pay the rent of the Cambridge site. It was MOVED BY: Dian Shannon THAT the annual verified compliance report and lottery financial statement be approved for submission to the Corporation of the City of Cambridge. SECONDED BY: Jacqueline Marshall. CARRIED.
Operating Plan	Fred informed the board that current operating plan is the result of work undertaken by the leadership and senior leadership teams. Indicated that in subsequent years staff and stakeholders will be engaged to inform the development of the plan. Fred indicated that the service targets and the operating budget outlined in the Operating Plan were approved by the board in March 2016. Feedback was provided to include details of key service initiatives or projects and how they integrate into the overall operating plan It was MOVED BY: Molly Kriksic THAT the Operating Plan be approved as presented SECONDED BY: Jacqueline Marshall. CARRIED.
Executive Director Goals	The set of goals for the Executive Director were reviewed and discussed.

	<p>Board members agreed that all goals will receive equal weighing. It was MOVED BY: Craig Dieterle THAT the Executive Director Goals be approved as presented SECONDED BY: Patrick Fradley-Davis. CARRIED.</p>
Organizational Redesign	<p>A firm has been selected to undertake the Organizational Redesign project. The start of the project was identified on the RFP as July 4th, 2016.</p>
Social Innovation	<p>Janet provided a summary of the board discussion on the proposed social innovation funding brought forward by Fred.</p> <p>Concerns raised – having a role solely dedicated to this purpose and the scope of the position, reporting of this role and net assets being depleted.</p> <p>Board members expressed support of the proposed use of net assets for engagement of a consultant for a short term to explore the possibility of social innovation for the organization.</p> <p>It was MOVED BY: Patrick Fradley-Davis THAT the Executive Director be authorized to utilize up to \$15,000 from the Net Assets Budget to engage a consultant to explore Fund Development/Social Innovation SECONDED BY: Molly Kriksic CARRIED.</p>
Adjournment	<p>A debrief of the meeting concluded that:</p> <ol style="list-style-type: none"> 1. The reports were clear and provide the information needed to facilitate discussion and decisions. 2. The information provided was organized and easy to follow. 3. The chair encouraged participation by all directors. 4. Issues were discussed to the level required. 5. The meeting focused on strategic issues. 6. The meeting was productive. <p>It was MOVED BY: Jacqueline Marshall THAT the meeting be adjourned SECONDED BY: Dian Marshall CARRIED.</p>


 Janet Kaufman
 President


 Craig Dieterle
 Secretary-Treasurer