



MINUTES
BOARD OF DIRECTORS OF
CMHA WWD
OCTOBER 28TH, 2015

Present: Patrick Fradley-Davis, Board Vice-President
Lynda Davenport, Board Member
Jacqueline Marshall, Board Member
Ben Soucie, Board Member
Helen Fishburn, Acting Executive Director
Jennifer Gleeson, Director of Services
Dr. Raj Velamoor, Chief of Psychiatry
Tom Everett, Director of Corporate Services & Finance
Heather Eddy, Director of HR & Organizational Development

Avril Aves, Board Member
Molly Kriksic, Board Member
Dian Shannon, Board Member
Donnamarie Dunk, Board Member
Don Roth, Director of Services
Meredith Gardiner, Acting Director of Services

Youth on Board: Madeleine Weir (departed early)

Absent: Janet Kaufman, Board President (with prior notification), Peter Kastner, Board Member (with prior notification), Craig Dieterle, Secretary-Treasurer (with prior notification)

Recorder: Minerva Sánchez Rudman

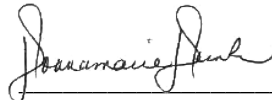
Welcome and Introductions	
Call to Order; Declarations of Conflict	None declared
Consent Agenda	It was MOVED BY: Ben Soucie THAT the consent agenda be approved with changes: <ul style="list-style-type: none"> - Youth on Board Initiative item be moved following consent agenda approval - MCYS Lead Agency be included in the Generative Discussion item - An amendment to the minutes reflecting that Peter Kastner moved the meeting of September 23rd, 2015 to adjourn. SECONDED BY: Lynda Davenport. CARRIED.
Youth on Board Initiative – Welcome	Lynda provided an introduction for Madeleine. Madeleine is a 4th year student in the Adult Development and Family Studies program at the University of Guelph. In addition to her studies, Madeleine has served on the Adult Development Program Council for 3 years filling various roles, including co-president. Madeleine is also a volunteer in the Bridges out of Poverty – Circles Program.
Board Retreat Debrief	Positive feedback was provided from board members regarding the board retreat. Comments highlighted the conscious effort needed from all members to incorporate generative governance principles into board discussions. Feedback indicated that organizing a retreat twice per year would be of benefit. Patrick noted the governance committee will review the feedback and document the outcome of the event so it can be reviewed in future when planning other retreats.
Generative Discussion - MCYS Lead Agency Update	Helen provided a presentation to highlight the overview of the impact of the Lead Agency designation. November 16 th , 2015 is the official launch of the MCYS funding for our catchment area, the New Lead Agency model of funding is to be implemented by December 17, 2015. A proposal for an integrated system transformation team will be presented to funders in the coming weeks to explore a better utilize resources and integrate the multiple system transformation initiatives currently underway.

	<p>Helen clarified that Lead Agency funding is earmarked for programs and services rather than administrative needs.</p> <p>Patrick posed the following question for board members to consider: <i>What does the board need to do differently to govern effectively and represent the best interests of children and families as the MCYS lead agency for Wellington Dufferin?</i></p> <p>Comments from board members highlighted the need to be better informed about the needs of Dufferin, and the importance of developing board to board relationship to identify the priorities of the other boards of directors.</p>
<p>PQRE Committee Report</p>	<p>Donnamarie added to her written report. Donnamarie indicated that the agency has completed a significant amount of work in preparation for the Accreditation site visit. Added that the committee reviewed a sentinel event at their last meeting and noted that the staff completed an in depth analysis of the event and completed a root cause analysis. Donnamarie highlighted through this review it was evident that the organization did their due diligence.</p> <p>It was MOVED BY: Ben Soucie THAT the PQRE report be received and the committee workplan be approved. SECONDED BY: Lynda Davenport. CARRIED.</p>
<p>Governance Committee Report</p>	<p>Patrick Fradley-Davis provided a verbal report.</p> <p>Patrick shared that the committee undertook a review of governance policies at this month's meeting. Policies where changes were suggested will be brought to next month's board meeting for approval.</p> <p>It was MOVED BY: Avril Aves THAT the report be received. SECONDED BY: Ben Soucie. CARRIED.</p>
<p>Resources Committee Report</p>	<p>Lynda provided a verbal report. Lynda offered a review of the presentation provided to the committee by Mash (insurance broker). Of note from the presentation: the board of directors are included on the insurance coverage which is separate from the general staff and sexual assault coverage is currently under an occurrence basis at this time.</p> <p>Lynda added that based on the presentation from Marsh the organization is well covered. The Marsh representative was asked to provide CMHA with a quote for coverage for cyber-crime for consideration.</p> <p>Tom offered an overview of the cash flow statement provided to board members in advance.</p> <p>Lynda noted that the organization is in a positive cash flow at this time and the committee did not have any concerns regarding the information provided.</p> <p>It was MOVED BY: Ben Soucie THAT the report and the financial statements be received. SECONDED BY: Donnamarie Dunk. CARRIED.</p> <p>The HR indicators were also reviewed at the meeting; however that the indicators had been reviewed at last month's PQRE and board meetings. Added that the committee will in future review the HR indicators prior to being reviewed at the PQRE committee.</p> <p>It was MOVED BY: Ben Soucie THAT the committee workplan be approved. SECONDED BY: Dian Shannon. CARRIED.</p>

Discussion	
Accreditation Site visit update	Helen provided an update of the preparations that have been undertaken for the accreditation site visit. Board members agreed that a message will be distributed to staff to send best wishes from the board on the upcoming site survey.
Dufferin Services Update	Helen provided a presentation on the developments that have taken place regarding the review of Dufferin services. Helen identified issues associated with this review that have been discussed at the senior leadership team. Next steps of the current process include the Executive Directors of both organizations meeting to review any concerns and implications, the Executive Directors meet with WWLHIN and CWLHIN to provide an update as well as engaging staff and community in this review.
In Camera Items	It was MOVED BY: Lynda Davenport THAT we move in camera SECONDED BY: Jacqueline Marshall. CARRIED.
<ul style="list-style-type: none"> Approval of In camera minutes of September 23rd, 2015 	
	It was MOVED BY: Dian Shannon THAT we move out of in camera SECONDED BY: Jacqueline Marshall. CARRIED.
Adjournment	Board Members feedback discussion on today's meeting: <ul style="list-style-type: none"> Incorporating ethics when discussing and or reviewing items was helpful Generative conversation was of benefit It was MOVED BY: Donnamarie Dunk THAT the meeting be adjourned SECONDED BY: Molly Kriksic CARRIED.



Patrick Fradley-Davis
Vice-President



Donnamarie Dunk
Board Member (Executive Committee)